

Decision	Reason	Result
User needs spreadsheet: Re-ordered and grouped by user type	To make it easier to see which types of users have which needs	
User Needs List: Added "Type of Need" column (created, stated, intrinsic)	This allows us to break down the user needs by which ones are created (needs are solution-dependent), stated (needs that have been mentioned by users during research that are solution agnostic), and intrinsic (needs that relate to how users feel about the platform). More detail is provided in the accompanying user needs vs features document.	
New user needed added around staff/stakeholders/partners needing data migrated from the old site to the new one	This is a staff need that had been missed out during Alpha.	
User need 'Verify all network members' changed to 'Manage all network members' accounts'	The original need centred around verifying that users were able to join the network, but we realised that this is more of a process than a need. After speaking more to staff, we realised the user need is really more around being able to manage user's accounts more generally so that we can help them use the network more effectively and maintain the integrity/credibility of the network.	
Rethinking activity around hard to reach groups and temporarily use proxy's instead.	Corona Virus working from home is making it unrealistic to engage with these groups during expected timescales	We are having to rethink how we engage with these groups as they are already a very small part of our audience. Using staff as proxies in the mean time. Not ideal but better than no activity.
Prioritising Bug Fixing over Proceeding with Challenges and Events (May 2020) March 15:	Technical Debt is rising and the MVP/Beta is in risk of being unusable because of them	Stabalised system for Beta

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Decisions (Prioritised: most important at top)	Reason	Why we have not come to a decision yet
Accommodations for "Difficult to Reach" and "Under Represented" customer groups.	Whilst we are aware that this group will be smaller than usual for this service, we still have to ensure that where they exist, their needs are catered for.	They have been hard to find before the Pandemic and we are now finding it almost impossible.  We are prioritising research with traditionally Under Represented demographics within this customer base (such as Younger Women etc...)